

## Annual Procurement Plan (APP) 2023-2024 (Revised)

Ministry/Division: Ministry of Industries  
 Agency: Bangladesh Industrial Technical Assistance Centre (BITAC)  
 Procuring Entity Name: Director General, BITAC, Dhaka.

Budget: Revenue

Econ Code	Package No	Description of Procurement Package Goods	Unit	Qty.	Procurement Method & Type	Contract Approving Authority	Source Of Funds	Estd. Cost In Lac Tk.	Time Code for Process	Not used in tenders	Invite/ Advertise Tender	Tender Opening	Tender Evaluation	Approval to Award	Notification Of Award	Signing Of Contract	Total Time to Contract Signature	Time For Completion Of Contract
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
3255104	GR1	Stationary Goods (Soap, Photocopy/Offset Paper, All Register/Ball pen etc.)	No/ Set	500	e-GP(LTM)	Director General	GOB	9.00	Planned Dates	-	10-7-2023	25-7-2022	09-8-2023	16-8-2023	23-8-2023	20-9-2023	70	20-10-2023
									Planned Days		0	14	14	7	7	28		
									Actual Dates									
4112310	GR-2	Office Equipment (Air Conditioner)	No.	5	LTM	Director General	GOB	4.85	Planned Dates	-	10-7-2023	25-7-2022	09-8-2023	16-8-2023	23-8-2023	20-9-2023	70	20-10-2023
									Planned Days		0	14	14	7	7	28		
									Actual Dates									
3256105	GR3	Raw Materials & Spare Parts (MS/PS/CS/SB/SS/Copper, Shaft/Sheet/Angle/Pipe, A Sheet/Shaft)	Kg/;/ Nos.	4500	LTM	Director General	GOB	10.00	Planned Dates	-	10-7-2023	25-7-2022	09-8-2023	16-8-2023	23-8-2023	20-9-2023	70	20-10-2023
									Planned Days		0	14	14	7	7	28		
									Actual Dates									
3256105	GR4	Raw Materials & Spare Parts (MS/PS/CS/SB/SS/Copper, Shaft/Sheet/Angle/Pipe, A Sheet/Shaft)	Kg/;/ Nos.	3000	LTM	Director General	GOB	7.00	Planned Dates	-	10-7-2023	25-7-2022	09-8-2023	16-8-2023	23-8-2023	20-9-2023	70	20-10-2023
									Planned Days		0	14	14	7	7	28		
									Actual Dates									
3256105	GR5	Raw Materials & Spare Parts (MS/PS/CS/SB/SS/Copper, Shaft/Sheet/Angle/Pipe, A Sheet/Shaft)	Kg/;/ Nos.	1500	LTM	Director General	GOB	5.00	Planned Dates	-	10-7-2023	25-7-2022	09-8-2023	16-8-2023	23-8-2023	20-9-2023	70	20-10-2023
									Planned Days		0	14	14	7	7	28		
									Actual Dates									
4112202	GR6	Computer/Laptop & Accessories	Nos	10	e-GP (LTM)	Director General	GOB	15.20	Planned Dates	-	10-7-2023	25-7-2022	09-8-2023	16-8-2023	23-8-2023	20-9-2023	70	20-10-2023
									Planned Days		0	14	14	7	7	28		
									Actual Dates									
3255104	GR7	Stationary Goods	Nos	200	e-GP (LTM)	Director General	GOB	12.00	Planned Dates	-	10-7-2023	25-7-2022	09-8-2023	16-8-2023	23-8-2023	20-9-2023	70	20-10-2023
									Planned Days		0	14	14	7	7	28		
									Actual Dates									





2023

GR No.	Description	Nos/ kg	Unit	Director General	Planned Dates	Actual Dates	Planned Days	Actual Days	Planned Dates	Actual Dates	Planned Days	Actual Days	Planned Dates	Actual Dates	Planned Days	Actual Days
323130	Computer/Photocopier/Carriage etc)															
GR 8	Domestic Training (Handout/Training Cal./Training Mat/ safety shoe etc)	3000	LTM	Director General	10-7-2023	09-8-2023	14	7	23-8-2023	20-9-2023	7	28	16-8-2023	23-8-2023	7	20-10-2023
3258101	Auto Spare Parts/Maintenance	100	RFQ	Director General	10-7-2023	09-8-2023	14	7	23-8-2023	20-9-2023	7	28	16-8-2023	23-8-2023	7	20-10-2023
4112303	Electrical goods (Distribution panel/board control)	1000	e-GP (LTM)	Director General	10-7-2023	09-8-2023	14	7	23-8-2023	20-9-2023	7	28	16-8-2023	23-8-2023	7	20-10-2023
3256106	Uniform (Safety Shoe & Others)	190	DPM	Director General	10-7-2023	09-8-2023	14	7	23-8-2023	20-9-2023	7	28	16-8-2023	23-8-2023	7	20-10-2023
4112314	Furniture & Others	140	e-GP/LTM	Director General	10-7-2023	09-8-2023	14	7	23-8-2023	20-9-2023	7	28	16-8-2023	23-8-2023	7	20-10-2023
3256105	Raw Material (MS/PS /GS/ SB/SS/ Copper; Shaft /Sheet/ Arge/ Pipe, Al Sheet/Shaft etc)	20000	e-GP (OTM)	Director General	01-8-2023	29-8-2023	14	7	12-9-2023	10-10-2023	7	28	05-9-2023	12-9-2023	7	11-11-2023
3258103	Machineries & Equipment (Maintenance & Repairing)	20	LTM	Director General	01-8-2023	29-8-2023	14	7	12-9-2023	10-10-2023	7	28	05-9-2023	12-9-2023	7	10-11-2023
3255104	Stationary Goods (Annual Report Published)	3800	e-GP (LTM)	Director General	01-8-2023	29-8-2023	14	7	12-9-2023	10-10-2023	7	28	05-9-2023	12-9-2023	7	10-11-2023

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Item No	Item Description	Qty	Unit	Category	Requesting Officer	Status	Planned Dates		Planned Days	Actual Dates	Actual Days	Status					
							Start	End									
3256105	GR 25 Auto Parts, Tyre Tube/Battery etc.	100	Cit.	LTM	Director General	GOB	01-9-2023	15-9-2023	14	29-9-2023	6-10-2023	7	11-11-2023	28	70	11-12-2023	
	Raw Materials (Wood & Others Segun, Garjan, Mahog any, Mangoi, Hardboa rd/plywood etc.)						0	14									
3258103	GR 26 Maintenance & Repairing of Computer & Office Equipment.	LS	L.S	LTM	Director General	GOB	01-9-2023	15-9-2023	14	29-9-2023	06-10-2023	7	11-11-2023	28	70	11-12-2023	
4112310	GR 27 Office Equipment (Photocopier Machine)	No	1	e-GP/LTM	Director General	GOB	01-9-2023	15-9-2023	14	29-9-2023	06-10-2023	7	11-11-2023	28	70	11-12-2023	
3231301	GR 28 Domestic Training (Training Material)	Nos	2000	LTM	Director General	GOB	01-9-2023	15-9-2023	14	29-9-2023	06-10-2023	7	11-11-2023	28	70	11-12-2023	
3257103	GR 29 Raw Material	LS	LS	LTM	Director General	GOB	01-9-2023	15-9-2023	14	29-9-2023	06-10-2023	7	11-11-2023	28	70	11-12-2023	
3256105	GR 30 Raw Material (Electrode & Gas)	Kg/pk	1000	DPM	Director General	GOB	1-10-2023	15-10-2023	14	29-10-23	06-11-23	7	11-12-2023	28	70	12-01-2024	
4112304	GR 31 Auto Tool Grinder & Tools	Nos	14	LTM	Director General	GOB	10-7-2023	25-7-2023	14	09-8-2023	16-8-2023	7	20-9-2023	28	70	20-10-2023	
3256105	GR 32 Raw Materials & Spare (MS/PS/CS/	Kg/ft	1000	LTM	Director General	GOB	1-10-2023	15-10-2023	14	29-10-23	6-11-2023	7	11-12-2023	28	70	12-01-2024	

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SB/SS	Shaft/Sheet/ Pipe, Al Shee/Shaft	kg/No	e-GP/LTM	Director General	GOB	25.00	Planned Dates	Actual Dates	Planned Dates	Actual Dates	Planned Dates	Actual Dates	Planned Dates	Actual Dates	Planned Dates	Actual Dates	Planned Dates	Actual Dates	
3256105	GR 33 Raw Material (Foundry Materials)	15000	e-GP/LTM	Director General	GOB	25.00	1-10-2023 Planned Dates	15-10-2023 Actual Dates	6-11-2023 Planned Dates	13-11-23 Actual Dates	11-12-2023 Planned Dates	28 Actual Dates	70 Planned Dates	12-01-2024 Actual Dates					
4112303	GR 34 Electrical goods/LED Fan, Mech. Cable, Mag. Cont. Switch, Socket, etc.(Consumable)	No/se t	LTM	Director General	GOB	6.00	01-10-23 Planned Dates	15-10-24-23 Actual Dates	06-11-23 Planned Dates	13-11-23 Actual Dates	11-12-2023 Planned Dates	28 Actual Dates	70 Planned Dates	12-01-2024 Actual Dates					
3256105	GR 35 Raw Materials & Spare (MS/PS/CS/ SB/SS Sheet/Pipe)	Kg/ft	e-GP/LTM	Director General	GOB	12.00	1-10-2023 Planned Dates	15-10-2023 Actual Dates	6-11-2023 Planned Dates	13-11-23 Actual Dates	11-12-2023 Planned Dates	28 Actual Dates	70 Planned Dates	12-01-2024 Actual Dates					
3231301	GR 36 Domestic Training (Training Material)	Kg/ft/ Nos	e-GP/LTM	Director General	GOB	25.00	1-10-2023 Planned Dates	15-10-2023 Actual Dates	6-11-2023 Planned Dates	13-11-23 Actual Dates	11-12-2023 Planned Dates	28 Actual Dates	70 Planned Dates	12-01-2024 Actual Dates					
3243101	GR 37 Petrol /Oil & Lubricant	Ltr.	DPM	Director General	GOB	3.00	1-10-2023 Planned Dates	15-10-2023 Actual Dates	6-11-2023 Planned Dates	13-11-23 Actual Dates	11-12-2023 Planned Dates	28 Actual Dates	70 Planned Dates	12-01-2024 Actual Dates					
3255104	GR 38 Engineering and Other Equipment (Foreign Machinery & Others)	Nos.	e-GP /OTM	Director General	GOB	200.00	1-08-2023 Planned Dates	28-8-2023 Actual Dates	2-10-2023 Planned Dates	9-10-2023 Actual Dates	06-11-2023 Planned Dates	28 Actual Dates	98 Planned Dates	30-3-2024 Actual Dates					
4112304	GR 39 Engineering and Other Equipment (Machinery & Others)	Nos.	e-GP /OTM	Director General	GOB/ OWN	100.00	14-8-2023 Planned Dates	29-8-2023 Actual Dates	19-9-2023 Planned Dates	26-9-2023 Actual Dates	23-11-2023 Planned Dates	28 Actual Dates	84 Planned Dates	30-3-2024 Actual Dates					
4112101	GR 40 Motor Vehicle (Car & Microbus)	Nos.	DPM	Director General	OWN	0.00	01-3-2024 Planned Dates	10-3-2024 Actual Dates	30-3-2024 Planned Dates	- Actual Dates	- Planned Dates	28 Actual Dates	- Planned Dates	30-4-2023 Actual Dates					
3256105	GR 41 Raw Materials	500	LTM	Director General	GOB	5.00	1-11-2023 Planned Dates	15-11-2023 Actual Dates	6-12-2023 Planned Dates	13-12-23 Actual Dates	11-01-2024 Planned Dates	28 Actual Dates	70 Planned Dates	11-02-2024 Actual Dates					

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GR No	Raw Materials & Spare (MS Pipe/SS Pipe /copper Pipe/ Brass pipe/ Copper Sheet	kg/No s	LTM	Director General	GOB	8.00	Actual Dates		13-01-2024	70	11-02-2024	70	11-3-2024
							Planned Dates	Planned Days					
3256105	Raw Materials & Spare (MS Pipe/SS Pipe /copper Pipe/ Brass pipe/ Copper Sheet	5000	LTM	Director General	GOB	8.00	1-12-2023	15-12-2023	29-12-2023	06-01-2024	13-01-2024	70	11-3-2024
							0	14	14	7	7	28	
3256105	Raw Materials	2000	LTM	Director General	GOB	3.00	1-12-2023	15-12-2023	29-12-23	06-01-24	13-01-24	70	11-3-2024
							0	14	14	7	7	28	
4112303	Electrical goods/ LED Light, Fan, Mech. Cable Mag. Cont. Switch, Socket, etc.(Consumable)	250	RFQ	Director General	GOB	1.70	1-12-2023	15-12-2023	29-12-23	06-01-24	13-01-24	70	11-3-2024
							0	14	14	7	7	28	
3256105	Raw Materials & Spare (MS & SS Pipe /copper & Brass pipe/ Copper Sheet	1000	LTM	Director General	GOB	6.00	1-12-2023	15-12-2023	29-12-23	6-01-2024	13-1-2024	70	11-3-2024
							0	14	14	7	7	28	
3257301	Ceremonies /Festival	LS	DPM	Director General	GOB	5.00	1-12-2023	15-12-2023	29-12-23	6-01-2024	13-1-2024	70	11-3-2024
							0	14	14	7	7	28	
3256105	Raw Materials	12500	e-GP /OTM	Director General	GOB	180.00	1-12-2023	15-12-2023	29-12-23	06-1-2024	13-1-2024	70	11-3-2024
							0	14	14	7	7	28	
3256105	Raw Materials & Spare (MS/PS/CS/ SB/SS Shaft/Sheet, Al. Shaft/Shhet)	2700	LTM	Director General	GOB	10.00	1-12-2023	15-12-2023	29-12-23	06-1-2024	13-1-2024	70	11-3-2024
							0	14	14	7	7	28	
3257301	Ceremonies /Festival	50	DPM	Director	GOB	5.00	1-12-2023	15-12-2023	29-12-23	06-1-2024	13-1-2024	70	11-3-2024
							0	14	14	7	7	28	
4112304	Engineering and	Nos	e-GP		GOB	100.00	14-8-2023	29-8-2023	12-9-2023	19-9-2023	26-9-2023	84	30-3-2024
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GR	Other Equipment (Machinery & Others)	/OTM	Director General	Planned Days	Actual Days	Dates		Planned Days	Actual Days	Planned Days	Actual Days		
						Planned Dates	Actual Dates						
3243101	Petrol, Oil & Lubricants.	3000 Ltr.	Director General	0	14	05-2-2024	12-2-2024	7	7	12-3-2024	12-3-2024	70	12-4-2024
3256105	Raw Materials (Hardware & Tools)	300 No/se t	Director General	0	14	29-1-2024	06-2-2024	7	7	12-3-2024	12-3-2024	70	12-4-2024
3231301	Domestic Training (Training Mat.)	1000 Kg/se t/ Nos	Director General	0	14	29-1-2024	06-2-2024	7	7	12-3-2024	12-3-2024	70	12-4-2024
3256105	Raw Materials	1000 Kg/ft	Director General	0	14	29-1-2024	06-2-2024	7	7	12-3-2024	12-3-2024	70	12-4-2024
3256105	Raw Materials & Spare (MS/PS/GS/SB/SS Sheet/Pipe)	3000 kg/ft	Director General	0	14	29-1-2024	06-2-2024	7	7	12-3-2024	12-3-2024	70	12-4-2024
3258103	Machineries & Equipment (Maintenance & Repairing)	01 No/se t	Director General	0	14	29-1-2024	06-2-2024	7	7	12-3-2024	12-3-2024	70	12-4-2024
3231301	Domestic Training (Training Equipment)	50 set/ Nos	Director General	0	14	29-1-2024	06-2-2024	7	7	12-3-2024	12-3-2024	70	12-4-2024
3256105	Raw Materials & Spare Parts(MS/PS/GS/SB /SS	3000 kg/ft	Director General	0	14	29-1-2024	06-2-2024	7	7	12-3-2024	12-3-2024	70	12-4-2024

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GR No	Shaft/Sheet /Pipe, A: Sheet/Shaft)	LS	LS	DPM	Director General	Own Fund	Actual Dates	Planned Dates							Actual Dates	
								Planned Dates	Planned Days	Planned Dates	Planned Days	Planned Dates	Planned Days	Planned Dates		Planned Days
3257105	Innovation Expenditure	LS	LS	DPM	Director General	Own Fund		10-7-2023	7	21-7-2023	7	28-7-2023	7	28	21	31-7-2023
3231301	Domestic Training (Training Equipment's)	Nos/S et	200	e-GP /OTM	Director General	GOB		01-2-2024	14	15-02-2024	14	28-2-2024	14	28	70	12-5-2024
3255104	Engineering and Other Equipment (Machinery & Others)	Nos	30	LTM	Director General	GOB		01-2-2024	14	15-02-2024	14	28-2-2024	14	28	70	12-5-2024
3256105	Raw Materials & Spare (MS/PS/ CS/ SB /SS/ Copper/Al Shaft/ Sheet/)	kg/ft/ No	4500	e-GP /OTM	Director General	GOB		01-2-2024	14	15-02-2024	14	28-02-24	14	28	70	12-5-2024
3257301	Ceremonies/ Festivals	LS	LS	DPM	Director General	GOB		01-3-2024	7	7-3-2024	7	14-3-2024	7	28	24	25-3-2024
3255104	Stationary Goods/ Printing	Nos	500	LTM	Director General	GOB		01-2-2024	14	15-02-2024	14	28-2-2024	14	28	70	12-5-2024
3256105	Raw Materials & Spare (MS/PS/ CS /SB/SS/Al/Copper/ Brass/Shaft/ Sheet/Pipe)	kg/ft	1000	LTM	Director General	GOB		1-02-2024	14	15-02-2024	14	28-2-2024	14	28	70	12-5-2024
4112314	Electrical Goods	Nos	25	RFQ	Director	GOB		1-02-2024	14	15-02-2024	14	28-2-2024	14	28	70	12-5-2024
3256105		kg/ft	20000	LTM		GOB		01-3-2024	14	15-3-2024	14	29-3-2024	14	28	70	11-6-2024

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